

Ref.No.017640/ICC/2025

Rajiv Gandhi Government General Hospital,
Chennai-3, dated: 15.07.2025

Sub: Planning and Development - MMC & RGGGH, Chennai-3 -
Reconstitution of Internal Complaints Committee - Regarding.

Ref: The Dean, RGGGH, Chennai-3 Ref.No.42907/P&D2/2014,
dated: 08.12.2023 & 15.10.2024.

This office letter reference cited is hereby revised as below:

The Internal Complaints Committee (ICC) at Madras Medical College & Rajiv Gandhi Government General Hospital is revised and will function with effect from 15.07.2025 as per the guidelines given by the Government. The Committee is constituted to receive complaints and enquire against any complaints of sexual harassment at workplace. The reconstituted Internal Complaints Committee will comprise of the following members.

1.	Dr. T.N. Vijayasree, DCH, MDRT	HOD & Professor, Radiation Oncology	9444132816	Chairperson
2.	Dr. N. Rathnapriya, MD	Professor of Microbiology	9444272144	Member Secretary
3.	Dr. P.S. Arulrajamurugan, MD, DM.,	Associate Professor of Rheumatology	9840665286	Member
4.	Dr. G. Kuppulakshmi	Professor, O&G, IOG, Egmore	9840374243	Member
5.	Dr. J. Priya, MD	Assistant Professor, Institute of DVL	9677195772	Member
6.	Dr. A. Nirmala, MD	Assistant Professor, Forensic Medicine	6380942983	Member
7.	Dr. K. N. Lavanya	Assistant Professor, Psychiatry	9487546960	Member
8.	Ms. Gemma Hepsibeulah	Advocate, Madras High Court	9600166539	Member
9.	Tmt. Leema Rose	Nursing Superintendent Grade-II	9445329242	Member
10.	Thiru. Sivaraj	Junior Administrative Officer	9551622675	Member
11.	Dr. R. Vadivu	Assistant Professor, College of Pharmacy	9444109213	Member

Any employee/ student with a harassment concern can make a formal complaint to the Chairperson of the Internal Complaints Committee. The complaint has to be in writing and can be in the form of a letter, within a period of three months from the date of the incident and in case of a series of incidents, within a period of three months from the date of the last incident, sent in a sealed envelope to the address given below.

The employee/ student is required to disclose her name, department/ course and location she is working/ studying in, to enable the Chairperson to contact her and to take it further in the matter.

Alternatively, the aggrieved person can also contact any of the Members/ Member Secretary/ Chairperson over phone and seek an appointment and hand over the letter in person.

The address to which complaints is to be sent is as follows:

Dr.T.N.Vijayasree, DCH, MDRT,
Chairperson, Internal Complaints Committee,
HOD & Professor, Radiation Oncology,
Rajiv Gandhi Government General Hospital/ Madras Medical College, Chennai-3.

It is assured that the confidentiality will be maintained by the Committee.



DEAN

To

1. Dr. T.N. Vijayasree, DCH, MDRT, HOD & Professor, Radiation Oncology
2. Dr. N. Rathnapriya, MD, Professor of Microbiology
3. Dr. P.S. Arulrajamurugan, MD, DM., Associate Professor of Rheumatology
4. Dr. G. Kuppulakshmi, Professor, O&G, IOG, Egmore
5. Dr. J. Priya, Assistant Professor, DVL, Institute of Venerology
6. Dr. A. Nirmala, MD, Assistant Professor, Forensic Medicine
7. Dr. K.N. Lavanya, Assistant Professor, Psychiatry
8. Ms. Gemma Hepsibeulah, Advocate, Madras High Court, Chennai-04.
8. Tmt. Leema Rose, Nursing Superintendent Grade-II, Rajiv Gandhi Government General Hospital, Chennai-3.
9. Thiru. Sivaraj, Junior Administrative Officer, Rajiv Gandhi Government General Hospital, Chennai-3.

Copy to

1. The Vice Principal, Madras Medical College, Chennai-3.
2. All Head of the Departments, Rajiv Gandhi Government General Hospital, Chennai-3.
3. The Vice Principal, College of Nursing, Chennai-3.
4. The Vice Principal, School of Nursing, Chennai-3.
5. The Resident Medical Officer, Rajiv Gandhi Government General Hospital, Chennai-3.
6. The Nursing Superintendent Grade-I, Rajiv Gandhi Government General Hospital, Chennai-3.
7. Administrative Officer, Rajiv Gandhi Government General Hospital, Chennai-3.
8. The Sergeant, Rajiv Gandhi Government General Hospital, Chennai-3.
9. PC to Dean
10. Stock File/ Spare.

Copy submitted to

Directorate of Medical Education and Research, Kilpauk, Chennai.